Template for project descriptions - applications for research funding from Samarbeidsorganet

All applications sent to Samarbeidsorganet must follow the template for project description.

Format requirements:
- The project description may be written in English or Norwegian
- Number of pages: max. 10 pages including figures/tables and reference list
- Font: equivalent to Arial 11 point or Times New Roman 12 point, single line spacing, minimum 2 cm margins. For the reference list and any text in figures, font size 9 may be used

1. Project title

The project title must reflect the content of the project. The title cannot exceed 150 characters.

1.1. The application's connection to other applications in this Call for funds [if relevant]

If this application is one of several applications connected to the same research project, you must provide the application-ID and title of the application(s), give a brief description of how the applications are connected to each other and describe the unique contribution of each sub-project.

2. Introduction

You must write the project summary/ abstract in the application form in eSøknad [max. 1500 characters / 200 words].

The introduction should provide a brief description of the project background and the key knowledge gaps within the discipline. Please describe:
- Current knowledge within the discipline
- The knowledge gaps within the discipline, both nationally and internationally
- The project background
- The significance of the research project within the discipline and/ or the project originality

2.1.   Benefits for treatment of patients and next of kin [in eSøknad only]

In the application form in eSøknad, you must describe the significance of the project or its benefits in regards of patient treatment both in the short and long term and/ or how the project can help prevent diseases and/ or the health services organizational structure and quality (max 3000 characters / 400 words). Describe specifically whom the research will affect and how the results of the work may be useful. You may give an elaborate account of this in the project description if necessary.

3. Research questions and goals

Present the research questions and/or hypotheses in the project clearly and in relation to the primary and secondary goals. Describe the primary and secondary goals in eSøknad [max. 750 characters]. You may give an elaborate account of these goals in the project description if necessary. The goals should be clearly defined, concrete and verifiable. Please describe:

- Research questions and/or hypotheses
- Short-term and long-term goals
- The expected results of the project, e.g.:

   o   Necessary skills development in the health services
   o   Development of methodological knowledge or techniques

4. Feasibility

4.1.   Study design, choice of methods and analyses

Provide an account for the chosen scientific method(s). Describe your choice of methods and explain how they are suited for addressing the research questions and/or hypotheses in this project. If relevant, please calculate the statistical power needed to answer the research question.

4.2.   Organization and collaboration

The project description must include an overview of the project's organization and collaborative constellations. All active partners in the project must be listed in the application form (eSøknad) and confirm the participation. Please describe:

- The project's organizational structure and, if applicable, its positioning in the research group
- The expertise, infrastructure and other resources of the research community that are significant for the implementation of the project.
- The scope of external/regional/national/international collaboration in the project.
- The collaboration with the clinic if the project is to be managed outside a health trust, e.g. NTNU,

4.3.   Activity plan [in eSøknad only]

Describe the activity plan (milestone plan) for the project in the application form (eSøknad).
If it is necessary to give a more detailed description of the activity plan, you may provide this as a separate attachment to the application.

4.4.   Plan for publishing and dissemination

Please describe your plan regarding:

- Dissemination; publications, articles, websites, lectures, popular science dissemination, etc.

4.5.   Plan for implementation

Please describe:

- How new knowledge can be used in the health care service
- The plan for implementation of the results from the research project
- If relevant, describe the project's innovation potential (separate form for innovation focused fellowships applications)

4.6.   Budget [in eSøknad only]

The budget must be included in the application form (eSøknad), and provide a good overview of the financial framework for the project. The budget must be consistent with the goals and content of the project. If some of the project expenses are (sought) covered by other funding sources you should register these in order to illustrate the scope of the project.

4.7.   Research group plan [only for the application category: Project funds]

Please describe the development plan for the research group and pinpoint the continuation of research both during and after the project period. The project funds category should stimulate development of new and/ or robust research groups and thus enable these groups to compete for external funds.

5. User involvement

Please describe how your project fulfill the requirement for user involvement. User involvement means involving users in research projects, not as study objects, but as advisers, collaborators, fellow researchers or as representatives/ observers.

- Give an account of how user involvement can make your research project better
- Describe how users are involved or how you plan to involve users throughout the different phases of your project. Do not include name and/ or diagnosis of the users involved unless otherwise agreed.
- If you do not regard user participation as relevant, you must explain why.

6. Ethics

Explain any ethical issues associated with the research project, and how you will be dealing with these in this project. If there are no ethical issues, you must account for this.

7. References

The references must cite literature that supports the subject content of the project.